

East Tennessee Discovery Center Fieldtrip Risk Assessment

What hazards are present?

The Discovery Center has very few risks attached to a fieldtrip. The Discovery Center is located inside a Knoxville City Park with very little traffic and has a circle drive directly in front of the building. There is a set of steps from the driveway to the front door of the building. Once students are inside the building, risk is minimal if students are following the rules and teachers' directions.

Who will be affected by hazards?

The steps leading into the building could affect students, teachers, and chaperones.

How can risk be eliminated or reduced?

Buses may drop students, teachers, and chaperones off directly in front of the building to avoid any traffic. Teachers may choose to access the building via the wheelchair ramp to avoid the steps. Discovery Center Staff will provide an introduction to all students, teachers, and chaperones to make them aware of all the rules to be followed during their fieldtrip. Adult supervision to help enforce the rules minimizes risk. All Knox Co. School personnel are admitted free when accompanying a fieldtrip. The Discovery Center allows free admission for parents within a chaperone to student ratio of 1:5 for K-2nd grade and 1:8 for 3rd grade and up.

What is the plan of action by the Discovery Center Staff if a risk should occur?

The East Tennessee Discovery Center has a first-aid kit to aid teachers and chaperones in administering first-aid in the result of a minor risk occurrence. The staff of the Discovery Center will contact any emergency personnel that may be needed and provide a phone for teachers to use to contact their school or parents.